

## COVID 19 SHUTDOWN

Dear Client,

Consistent with State Government directions, **SJS Accounting Strategies (Susan J Smith & Co Pty Ltd)** will be closing its office for 6 weeks from Thursday 6 August 2020.

During this time **we will still be providing accounting and taxation services** remotely using phone, email and zoom. At this stage **scheduled meetings and appointments are still going ahead as planned.**

If you need assistance please contact us on the office phone number **03 5975 0488** or **directly via email** to the appropriate email address below.

Take Care and stay safe.

We look forward to seeing on the other side with a smile.

Kind Regards,

**Susan Smith** and the staff at SJS Accounting Strategies

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